



CONSTITUTION

OF THE

DISTRICT 6

ATHLETIC TRAINING STUDENTS' ASSOCIATION (ATSA)

ARTICLE I: NAME

The name of this organization shall be the District 6 Athletic Training Students' Association. (Hereafter, the Southwest Athletic Trainers' Association will be referred to as the S.W.A.T.A., and the District 6 Athletic Training Students' Association will be referred to as the A.T.S.A.). The A.T.S.A. is a working part of the S.W.A.T.A.

ARTICLE II: PURPOSE

The purpose of this organization is to establish an identity as well as a unity among college and university student members of the S.W.A.T.A. It will work with the S.W.A.T.A. in recruiting new membership and creating expanding interest in the association thereof. It will offer a varied program of services to help athletic training students in their quest for professional development and education.

ARTICLE III: MEMBERSHIP

Will be defined by the SWATA Constitution and bylaws.

ARTICLE IV: EXECUTIVE COMMITTEE

1. The Executive Committee will be comprised of six college or university student members of the S.W.A.T.A. The offices will be Chair, Vice-Chair, Recording Secretary, Parliamentarian and one representative from each member state.

2. The Chair must have completed the term as Vice-Chair from the previous year. Upon the event the office of the Vice-Chair from the previous year is vacant at the time of elections, the office of Chair will be filled by a college or university student who has not served as A.T.S.A. Chair.
3. The Vice-Chair shall be filled by a college or university student who is a junior or below due to the length of the term.
4. The Recording Secretary shall be filled by a college or university student.
5. The Parliamentarian shall be filled by a college or university student.
6. The state representatives shall be filled by college or university students.

ARTICLE V: ELECTION, VOTING

1. No nominations will be accepted from the floor of the convention. The only exception will be if no one has petitioned for a particular office, and then only on the approval of the Council Chair of the Advisory Council. Application for nomination to be elected to one of the offices must be submitted to the Council Chair of the Advisory Council at least sixty(60) days prior to the annual convention. The nomination form will be available on the S.W.A.T.A. website and must include the endorsement of a Certified Athletic Trainer (ATC) and/or Licensed Athletic Trainer (LAT).
2. The election of Executive Committee members shall be a plurality vote of the membership of the A.T.S.A. All officers will assume their duties following completion of the annual convention at which they were elected. The Chair, Vice Chair, Recording Secretary, and State Representatives will have voting privileges on the Executive Committee.
3. Each elected officer shall hold a one year term except Vice-Chair whose term consists of two years, one as Vice-Chair and one as Chair. All officers are eligible for reelection as long as eligibility requirements are met.
4. Should a vacancy other than advancement occur, the chair upon approval of the Advisory Council shall appoint a replacement to the vacancy in the office of Vice-Chair, Recording Secretary, Parliamentarian, or state representatives.
5. In the event the Chair-Elect does not fulfill their obligation, a special election for Chair will be held at the next A.T.S.A. business meeting. In the event the Chair is unable to complete the term, succession will take place by the Vice-Chair, followed by the Recording Secretary.
6. In the event any officer does not fulfill their duties or is no longer in good standing with the S.W.A.T.A. and/or the A.T.S.A., they are subject to removal by the Advisory Council of the A.T.S.A. An individual may appeal the Advisory Council decision by submitting their appeal in writing to the S.W.A.T.A. Executive Board with a copy sent to the Advisory Council of the A.T.S.A.

ARTICLE VI: ADVISORY COUNCIL

The Advisory Council of the A.T.S.A. will be comprised of the members of the Executive Committee of the A.T.S.A and Advisory members of the S.W.A.T.A. The Advisory Council will have a Committee Chair appointed by the Executive Board of the S.W.A.T.A. The Council Chair of the Advisory Council will appoint a minimum of four certified and/or licensed members of the S.W.A.T.A as advisors to the

A.T.S.A. The purpose of the Advisory Council is to coordinate their ideas into programs of involvement for the A.T.S.A. This will include working with the S.W.A.T.A. in organizing workshops in the different areas of the association and promoting the workshops in their respective areas. On issues of conflict the Executive Committee will take the advice of the advisory members of the Advisory Council and make a decision. If at any time there is a deadlock among the members of the A.T.S.A. Executive Committee, the decision on the matter will be referred to the Advisory Council for disposition. The decision on all matters is subject to review by the Executive Board of the S.W.A.T.A.

ARTICLE VII: CONSTITUTION APPROVAL

This constitution shall be approved by the Advisory Council, the Executive Board of the S.W.A.T.A., and the general membership of the A.T.S.A.

ARTICLE VIII: AMENDMENT PROCEDURE

The process by which this constitution may be amended is the following:

The amendment must be presented to the Advisory Council at least sixty (60) days prior to the annual convention. It must be approved by a majority of the council members. It will then be presented to the members of the A.T.S.A. for discussion and voting. A two-thirds majority vote of all members present will be required to pass the amendment which goes into effect immediately after passage.

ARTICLE IX: GOVERNED

1. The rules contained in the current edition of the Robert's Rules of Order Newly Revised Tenth Edition shall govern the A.T.S.A. in all cases to which they are applicable and in which they are not inconsistent with the A.T.S.A. Constitution on any special rule(s) of order the A.T.S.A. may adopt.

BYLAWS OF THE

DISTRICT 6

ATHLETIC TRAINING STUDENTS' ASSOCIATION (ATSA)

THE EXECUTIVE COMMITTEE

The Executive Committee consists of the following officers: Chair, Vice-Chair, Recording Secretary, three state representatives.

THE CHAIR:

- Is responsible for the overall function of the Executive Committee.
- Is in charge of all meetings and conferences.
- Is a student representative to the S.W.A.T.A.
- Appoints all special committees.

- Is an Ex-officio member of all committees and councils of the A.T.S.A.
- Attend all meetings and conferences of the A.T.S.A.

VICE-CHAIR:

- Shall assume the duties of Chair upon absence of current Chair.
- Shall be an ex-officio member of all special committees.
- Is in charge of all membership recruitment.
- Serves as a liaison between the A.T.S.A. and the conference facility director of S.W.A.T.A. during the annual convention.
- Assists with all programs of interest at all A.T.S.A. meetings.
- Is a student representative to the S.W.A.T.A.
- Attends all meetings and conferences of the A.T.S.A.

RECORDING SECRETARY:

- Shall record minutes of all proceedings at A.T.S.A. meetings.
- Is in charge of correspondence among members of the S.W.A.T.A. and the A.T.S.A.
- Works with the Vice-Chair in organizing programs of interest at all A.T.S.A. meetings.
- Responsible for A.T.S.A. information in the S.W.A.T.A. newsletter.
- Responsible for A.T.S.A. information on the S.W.A.T.A. website.
- Responsible for A.T.S.A. information on the S.W.A.T.A. list serve.
- Is responsible for disseminating nominating officer information to the A.T.S.A. prior to elections.
- Is a student representative to the S.W.A.T.A.
- Attends all meetings and conferences of the A.T.S.A.

PARLIAMENTARIAN:

- Secures and enforces order and parliamentary procedure at all A.T.S.A. meetings according to Robert's Rules of Order.
- Is responsible for all facets of the election of officers.
- Is a student representative to the S.W.A.T.A.
- Attends all meetings and conferences of the A.T.S.A.

STATE REPRESENTATIVES:

- Shall represent the student members of the S.W.A.T.A. and their representative states on all committees and councils.
- Are directly responsible to the Vice-Chair for recruitment of new college and university members.
- Works with the Vice-Chair in organizing programs of interest at all A.T.S.A. meetings.
- Are student representatives to the S.W.A.T.A.
- Are responsible for acting as liaisons to their state associations for purposes of disseminating A.T.S.A. information.
- Attend all meetings and conferences of the A.T.S.A.

THE ADVISORY COUNCIL

The Advisory Council consists of the following officers: Council Chair and a minimum of four advisors.

COUNCIL CHAIR:

- Is responsible for the overall functioning of the A.T.S.A. and all of its committees and councils.
- Reports all activities of the A.T.S.A. to the S.W.A.T.A. Executive Board.
- Is responsible for the budget of the A.T.S.A. and submitting a financial report to the S.W.A.T.A. Executive Board.
- Will appoint certified and/or licensed members of the S.W.A.T.A. to advisory roles on the Advisory Council.
- Will accept nominations for positions on the A.T.S.A. Executive Committee.
- Will assist the Parliamentarian in the nomination and election of officers.

ADVISOR FOR SWATA STUDENT POSTER CONTEST:

- Will chair the SWATA Student Poster Contest Committee.
- Will disseminate information regarding the Poster Contest to the S.W.A.T.A. and A.T.S.A.

ADVISOR FOR EDUCATIONAL PROGRAMMING:

- Will work with the Chair and other officers of the Executive Committee to plan all educational meetings and conferences.
- Will assist the Chair and other officers of the Executive Committee in obtaining speakers for all meetings and conferences.
- Will assist the Chair in creating the schedule for all meetings and conferences.

ADVISOR FOR COMMUNICATIONS:

- Will work with the Recording Secretary to disseminate A.T.S.A. information in the S.W.A.T.A. newsletter.
- Will work with the Recording Secretary to disseminate A.T.S.A. information on the S.W.A.T.A. website.
- Will work with the Recording Secretary to disseminate A.T.S.A. information on the S.W.A.T.A. list serve.

ADVISOR FOR STATE REPRESENTATIVES:

- Will work with the State Representatives to recruit new college and university students of the member states to S.W.A.T.A. and the A.T.S.A.
- Will work with the State Representatives to disseminate A.T.S.A. information.
- When organized, will work with members of ad hoc committees of the A.T.S.A..

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